

**Explanation of variances – pro forma**

Name of smaller authority: **Micheldever Parish Council**  
 County area (local councils and): **Hampshire**  
 Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:  
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);  
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/ rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %					Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	98,047	108,499								Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	48,079	49,000	921	1.92%	0	1	0	NO			
3 Total Other Receipts	10,544	26,144	15,600	147.95%	0	1	1	YES	Net grants of £10318 have been received, additional VAT has been reclaimed of £8075, bank interest has increased by £65 and allotment income by £94. Receipts relating to shared costs are lower by £1650 and loan repayments received have fallen by £1303.		
4 Staff Costs	7,820	11,416	3,596	45.98%	0	1	1	YES	Staff hours were increased from 10.6 to 16 hours per week from July 2019.		
5 Loan Interest/Capital Repayment	10,199	10,199	0	0.00%	0	0	0	NO			
6 All Other Payments	30,152	84,038	53,886	178.71%	0	1	1	YES	A new play area was purchased during the year at a total cost of £51569. Other increases in costs relate to additional grants given.		
7 Balances Carried Forward	108,499	77,990						NO	VARIANCE EXPLANATION NOT REQUIRED		
8 Total Cash and Short Term Investments	108,499	77,990							VARIANCE EXPLANATION NOT REQUIRED		
9 Total Fixed Assets plus Other Long Term Investments and Ass	192,467	230,699	38,232	19.86%	0	1	1	YES	£40,887 of the new play equipment has been added to the asset register.		
10 Total Borrowings	72,358	64,087	-8,271	11.43%	1	0	0	NO			
Rounding errors of up to £2 are tolerable											
Variances of £200 or less are tolerable											
BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)											

<b>Explanation for 'high' reserves</b>				
(Please complete the highlighted boxes.)				
Box 7 is more than twice Box 2 because the authority held the following				
			£	£
				£
<b>Earmarked reserves:</b>				
Reserve 1				
Reserve 2				
Reserve 3				
Reserve 4				
Reserve 5				
Reserve 6				
Reserve 7				
				0
<b>General reserve</b>				
				0
<b>Total reserves (must agree to Box 7)</b>				<b>0</b>