

Explanation of variances – pro forma

Name of smaller authority: **Micheldever Parish Council**
 County area (local councils and): **Hampshire**
 Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/ rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %					Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	108,499	77,990								Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	49,000	49,000	0	0.00%	0	0	0	NO			
3 Total Other Receipts	26,144	8,170	-17,974	68.75%	1	0	1	YES		In 2019/20 grants of £11239 received but nil in 2020/21. £6657 less was received in VAT refunds in 2020/21. £173 less in bank interest and £279 less in the refund of shared costs but £50 more was received in allotment rents and £327 more in loan repayments.	
4 Staff Costs	11,416	13,733	2,317	20.30%	0	1	1	YES		Staff hours were increased from 10.6 to 16 hours per week from July 2019. 2019/20 figure includes three months at lower hours.	
5 Loan Interest/Capital Repayment	10,199	7,543	-2,656	26.04%	1	0	1	YES		PWLB loan repaid mid year.	
6 All Other Payments	84,038	41,753	-42,285	50.32%	1	0	1	YES		A new play area was purchased last year at a total cost of £51569. In the current year £8920 was spent on repairing the car park surface and £2534 on paving.	
7 Balances Carried Forward	77,990	72,131						NO		VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	77,990	77,990								VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Ass	230,699	234,069	3,370	1.46%	0	1	0	NO			
10 Total Borrowings	64,087	58,233	-5,854	9.13%	1	0	0	NO			
Rounding errors of up to £2 are tolerable											
Variances of £200 or less are tolerable											
BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)											

Explanation for 'high' reserves				
(Please complete the highlighted boxes.)				
Box 7 is more than twice Box 2 because the authority held the following				
			£	£
				£
Earmarked reserves:				
Reserve 1				
Reserve 2				
Reserve 3				
Reserve 4				
Reserve 5				
Reserve 6				
Reserve 7				
				0
General reserve				
				0
Total reserves (must agree to Box 7)				0