

MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING

Held virtually (using Zoom)

at 7.30pm on Wednesday 2nd December 2020

Councillors present: William Helen (Chairman), Anne Freeland, Andrew Adams, Graham Foot, Neil Hornby, David Wandless, Roger Townsend, Peter O'Keefe, Olive Bramley, Charlotte Cobb.
In attendance: HCCllr Jackie Porter, DCllr Caroline Horrill, DCllr Stephen Godfrey.
Clerk: Jocelyn Jenkins
Public: 6
Apologies: None.

012 CODE OF CONDUCT Cllr Adams – Warren Centre (NPI), Cllr Helen – East Stratton Village Hall (NPI). Cllrs Wandless, Helen and Foot noted an interest in the quotes for Warren Field (020.1 below).

013 MINUTES of the (virtual) Ordinary Parish Council meeting of 4th November were **agreed**.

014 MATTERS ARISING from the minutes

014.1 School noticeboard The school are proposing to have a noticeboard inside the grounds of the school but facing out with the intention of sharing the school's activities with the wider community. It was **agreed** to await further information or a grant request from the school. Off agenda.

014.2 Community Payback Scheme It was **agreed** that the Clerk should check the full details of the scheme to see whether clearance of the footpath along the A33 might be a suitable task to be undertaken.

014.3 Village Shop See 016.3 below.

The meeting adjourned for reports and questions from the public

015 REPORTS

015.1 HCCllr Jackie Porter provided a written report (Appendix 1) and noted that HCC are acting as a gateway to the Kickstart scheme which offers employers the opportunity to give a young unemployed person 6 months of meaningful work experience. Attention was also drawn to flooding issues, fly-tipping, Operation Transition and the financial situation of the County Council.

015.2 DCllr Stephen Godfrey noted the preparations taking place for the re-opening of businesses and the new discretionary grants available which target a broader range of businesses than previously. Local Plan preparations continue and papers will be reviewed by cabinet on the 16th December but will have limited data included.

DCllr Godfrey noted that the planning department are looking at the proposals for a water meadow on the land near Dever/Barron Close.

Cllr Freeland asked why the area which already has buildings on it could not be used for the development of a community shop. Cllr Helen noted that these buildings were previously rented by WCC to a resident, that they are on a higher area of land (ie above the level of the proposed water meadow) and that the land was given by Lord Rank for the benefit of the community. He requested that DCllr Godfrey establish the ownership of this land and that a site visit be organised.

015.3 DCllr Caroline Horrill advised that as facilities are being re-opened Covid ambassadors will be available to assist in the City where retail opening hours have been extended.

DCllr Horrill emphasised the importance of residents understanding the hospital proposals. Only 1700 people have been involved in the consultation to date and the details need to be published wherever possible.

The new sports complex is still on schedule for opening in the Spring.

A review of city taxis has been undertaken. A consistent livery will now be used for taxis and disabled access improved.

A rough sleeper count has been undertaken to ensure safety and well-being.

016 QUESTIONS FROM THE PUBLIC

016.1 Caroline Knight noted that the Network Rail contractors (Osborne), working at Western Down, have been considerate towards residents.

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016.2 Christine Finch raised concerns about the excess speed of vehicles through Micheldever and asked whether any action can be taken to enforce the 20mph limit.

Cllr Helen noted that the 20mph zone is larger than the Parish Council would have wished and that he feels that the larger zone leads to people not complying with the lower speed limit. In addition, no enforcement of the

20mph limit appears to be available.

HCCllr Porter offered to draw the speeding to the attention of the Police and noted that as the 20mph zone was a trial there should be a further review undertaken of its effectiveness.

016.3 Charles Holden re Village Shop The Micheldever Community Enterprise Society (MCES) circulated a paper to the Parish Council prior to the meeting in respect of the renewed search for a location for a village shop. The paper makes it clear that the site preferred by MCES is on the LRPF.

Cllr Freeland advised that the Parish Council was first seeking confirmation of the ownership of the land near Dever Close (see 015.2 above). DCllr Godfrey will pursue this with WCC. The Planning Committee had also considered the possibility of having a shop below the proposed flats at Southbrook Cottages. DCllr Godfrey noted that there were very few opportunities to add additional council houses and that there was likely to therefore be reluctance to give up residential land for an amenity which could be sited elsewhere.

Cllr Helen noted that the LRPF was sold to the Parish Council specifically as recreational land and that respect should be given to the wishes of the Lord Rank Charity.

Charles asked whether the question of siting a shop at the LRPF could be raised with the Lord Rank Charity as he thinks that it will be very difficult to find an alternative viable site.

The meeting resumed

017 CORRESPONDENCE received by the Clerk in the past month:

Mayor of Winchester	Local Hero Award made to the PC for the Covid response group.	The certificate will be sent to Cllr Adams who leads the volunteer group.
Community Greening Campaign Arnold Baker	Cllr O'Keefe attended the virtual briefing and noted that the scheme might be possible in Micheldever. 12 th Edition on Local Council Administration now available with updates on GDPR and elections.	Agreed to add to January agenda for consideration. It was agreed to purchase the new edition.

018 PLANNING & ENVIRONMENT

018.1 <u>New Applications</u>	<u>Detail</u>	<u>Draft comments</u>
489 Innersdown Farmhouse,	Change of use of land to residential park home site.	Object and request review by WCC Planning Committee.
490 Wallers Ash	Environmental Impact Assessment screening opinion request.	No comment.
491 1 Bradley Cottages, Basingstoke Road, Micheldever.	3m high acoustic fence along boundary with A33.	No comment.
492 Perrys Acre, Duke Street, M'dever	Willow to crown reduce (6m) & yew trees to raise canopies 6m.	Support.
493 Camrose Cottage, 99 Winchester	Chimney pot extension & replacement of existing chimney flue and woodburner.	No comment.

018.2 The draft comments on 489 to 493 were **agreed**.

018.3 007.3 Affordable Housing & Exception Sites Details from the pre-application site review at Barron Close are still awaited. Once received, a meeting is to be held with WCC officers.

Following the parking survey conducted for the proposed development at Southbrook Cottages, feasibility studies on the proposals for improving parking are now awaited.

018.4 007.4 Village Design Statement The final images are awaited to complete the VDS. Having made a Climate Emergency declaration, WCC will no longer provide a grant towards printing costs for the VDS as they wish to encourage digital versions. They may, however, be prepared to make a grant towards the cost of a launch event.

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018.5 007.5 Winchester Local Plan 2036 & Call for sites A Local Plan Action Plan has been prepared by WCC and will be considered by Cabinet on 16th December. The Action Plan proposes a Strategic Issues and Priorities paper which, if approved in January, will then be put forward to a public consultation in February or March 2021.

A stand-alone website with interactive maps is being created as a dedicated home for the new plan and will give the ability to search for related planning information by postcode.

018.6 007.6 Carousel Park HCCllr Porter reported that she visited Carousel Park with two Police Officers and spoke to a number of residents.

It has still not been possible to find a company to carry out the welfare checks which are necessary as part

of the proposed enforcement action but another authority has been approached for assistance.

019 PARISH SERVICES

- 019.1 008.1 Highways Matters It was noted that the Lengthsman worksheets now need to be approved before payment will be made by Itchen Valley but that this can only be done if he notes the work which he has completed during his visit.
HCCllr Porter noted that highways matters should be reported on the HCC website before the new highways engineer will deal with them and that they should not be reported directly to him.
- 019.2 008.2 Pavement Micheldever Station to railway bridge A rare type of bearded tooth fungus has been reported on the woodland path. This will be investigated prior to any tender being prepared for the upgrade of the path.
- 019.3 008.3 Network Rail See 016.1 above. No other reports received this month.
- 019.4 008.5 SLR & Community Funded Initiatives Draft designs are anticipated in the New Year.
- 019.5 008.8 A303 Flooding The engineering practicalities of installing a surface water pumping station are being considered but will depend on finding a suitable outfall for the pumped discharge.

020 SPORTS & RECREATION

- 020.1 009.1 Warren Field & Play Area A bolt cover has been removed on the swings. A replacement will be requested from Creative Play.
Field security and fencing Three quotes using green bow-topped fencing were considered as follows:
- Whitefoot Contracting Ltd £6150 (net) but cannot start until March
- Landmax Ltd (Nursery Agricultural Services) £8670 (net)
- Dominic Wandless £9000
Cllrs Wandless, Helen and Foot declared an interest in the quotes received and did not participate in the vote. The remaining seven councillors voted with four in favour of the quote from Whitefoot Contracting despite the delay in the work being commenced. It was **agreed** that Cllr Wandless should check that the quote fully covers the specification and that it should then be accepted subject to the work commencing in March 2021.
- 020.2 009.2 LRPF Pavilion & Play Area Michael Carter, of Sports and Play Consulting, has been asked to visit the LRPF play area and to provide some general guidance on what could be achieved on the site and which pieces of equipment could be retained or require replacement.

021 FINANCE

021.1 Accounts for payment were **agreed**:

		Total	VAT	Net
2516 Olive Bramley	Teak oil for benches	30.00	0.00	30.00
2517 Grass & Grounds Ltd	October grass cutting	592.80	98.80	494.00
2518 Pro Touch Builders	Repairs to wall at War Memorial	750.00	0.00	750.00
2519 Business Stream	Water (allotments & pavilion)	86.20	0.00	86.20
2520 Jocelyn Jenkins	November expenses	89.73	0.00	89.73
2521 Jocelyn Jenkins	November salary	790.44	0.00	790.44
DD NEST	November pension contributions	177.74	0.00	177.74
2522 Dever Printing	December newsletter	487.13	0.00	487.13
2523 PKF Littlejohn LLP	External audit fee	480.00	80.00	400.00

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RFO's Report

- 021.2 010.2 Balances & Bank reconciliation Balances report 30th September 2020.
Cash held: £89,809.53. Reserves: Earmarked: £63,612. General: £26,196.
- 021.3 010.3 Bank Accounts An application has been made to the Co-Operative Bank.
- 021.4 010.4 Risk Management & Covid Response The support group remain in place if required and a list of local businesses is being maintained so that details of grant assistance and guidance can be circulated. The outdoor gym equipment can now re-open.
- 021.5 010.5 Annual Return 2019/20 The external auditor has completed their review. Off agenda.
- 021.6 010.6 2021/22 Budget Cllr Freeland proposed that the draft budget which retains the precept at £49,000 and awards the Clerk the National Salary Award increase of 2.75% (backdated to April 2020) be approved. It was **agreed** to accept the draft budget.

022 OTHER COMMITTEES

- 022.1 011.1 Northbrook Hall The hall remains closed at present.
- 022.2 011.2 The Warren Centre No report.
- 022.3 011.3 East Stratton Village Hall The pre-school continues to operate from the hall.
- 022.4 011.4 Allotments Reminders will be sent for the outstanding rentals.
- 022.5 011.5 Media and Broadband Cllr O’Keefe is researching the community broadband arrangements available and will liaise with HCCllr Porter.
- 022.6 011.6 Monthly Dever item Items about the Worthies and the LRPf play area to be included for January.
- 022.7 Other Council matters Where, following a letter being sent, residents have still taken no action to cut hedges or overhanging trees, HCCllr Porter noted that details should now be sent to the new highways officer, Tristan Kestel and copied to Mike Pillans, HCC Economy, Transport & Environment.

The Chairman closed the meeting at 9.55pm

Next meeting: This is scheduled for 7.30pm Wednesday 6th January 2021. It will be a virtual meeting and full details will be provided with the agenda and on the website.

Chairman’s signature